

MINUTES OF THE REGULAR MONTHLY MEETING
THURSDAY, DECEMBER 2, 2021

The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, December 2, 2021 in the 2nd Floor Conference Room at the John J. Costello Transportation Center in Oneida, New York. President Donna Isbell called the meeting to order at 5:00 p.m. There was no public comment. The Board recited the pledge of allegiance.

Present: Sally Sherwood – Camden, Douglas Gustin – Canastota, Michelle Jacobsen – Hamilton, Richard Engelbrecht – Madison, Donna Isbell – Morrisville-Eaton, John Costello, Sr. – Oneida, Joseph Monfiletto – Stockbridge Valley and Patrick Baron – VVS.

Absent: Suzanne Carvelli – Rome, Lisa Decker – Deputy Superintendent for Finance & Operations

Also Present: Scott Budelmann – District Superintendent, Matthew Williams, Assistant Superintendent for Curriculum & Instruction, Niki J. Maiura – District Clerk.

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| 2021/22-290 | Colleen Wuest, Director of Early Childhood Education, introduced her team: Ann Sylstra, Robin Pierce, Bernadette Chapman and Cindy Ricketts.
The team spoke about some of the challenges they had to overcome due to the pandemic, students coming into programs with a lack of social awareness/skills, working with other departments within BOCES to support students and each other, best practices, using ParentSquare to connect with families, funding sources and changes, and leadership on the social emotional front. | E&AP PRESENTATION
BY EARLY CHILDHOOD
EDUCATION |
| 2021/22-291 | A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to amend the agenda to include updated and additional personnel reports. There were 8 ayes and 0 nays. The motion carried. | AMEND AGENDA |
| 2021/22-292 | A motion was made by Joe Monfiletto and seconded by Sally Sherwood to approve the minutes of the Regular Meeting held on November 4, 2021. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
MINUTES OF 11/04/21
REGULAR MEETING |
| 2021/22-293 | A motion was made by Doug Gustin and seconded by Michelle Jacobsen to approve the October 2021 Treasurer's Report. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
TREASURER'S REPORT
FOR OCTOBER 2021 |
| 2021/22-294 | A motion was made by Rich Engelbrecht and seconded by Pat Baron to approve the monthly Claims Audit Report. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
MONTHLY CLAIMS
AUDIT REPORT |
| 2021/22-295 | A motion was made by Doug Gustin and seconded by Michelle Jacobsen to award the Print Shop and Copy Paper bid #21-11-003, on a line-by-line basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 8 ayes and 0 nays. The motion carried. | BID:
PRINT SHOP AND COPY
PAPER
#21-11-003 |

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| 2021/22-296 | A motion was made by Doug Gustin and seconded by Michelle Jacobsen to rescind the Catalog Printing bid #21-10-001, based on a vendor error on the original bid submission. There were 8 ayes and 0 nays. The motion carried. | BID:
CATALOG PRINTING
#21-10-001 |
| 2021/22-297 | A motion was made by Doug Gustin and seconded by Michelle Jacobsen to re-award the Catalog Printing bid #21-10-001, on a total award basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 8 ayes and 0 nays. The motion carried. | BID:
CATALOG PRINTING
#21-10-001 |
| 2021/22-298 | A motion was made by Doug Gustin and seconded by Michelle Jacobsen to award the Sonor Global Beat Orff Set bid #21-11-004, on a total award basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 8 ayes and 0 nays. The motion carried. | BID:
SONOR GLOBAL BEAT
ORFF SET
#21-11-004 |
| 2021/22-299 | A motion was made by Doug Gustin and seconded by Michelle Jacobsen to declare the Equipment List as excess or obsolete. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
EXCESS/OBSOLETE
EQUIPMENT |
| 2021/22-300 | A motion was made by Doug Gustin and seconded by Michelle Jacobsen to approve the Distance Learning Statewide Agreements. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
DISTANCE LEARNING
STATEWIDE
AGREEMENTS |
| 2021/22-301 | A motion was made by Doug Gustin and seconded by Michelle Jacobsen to approve the Capital Region BOCES DREAM Consortium Resolution Renewal. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
CAPITAL REGIONAL
BOCES DREAM
CONSORTIUM
RESOLUTION RENEWAL |
| 2021/22-302 | A motion was made by Pat Baron and seconded by Rich Engelbrecht to approve the Resignations recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
RESIGNATIONS |
| 2021/22-303 | A motion was made by Pat Baron and seconded by Rich Engelbrecht to approve the Leaves of Absence recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
LEAVES OF ABSENCE |
| 2021/22-304 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Pat Baron and seconded by Rich Engelbrecht to approve the Professional Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
PROFESSIONAL
APPOINTMENTS |
| 2021/22-305 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Pat Baron and | APPROVE: |

	seconded by Rich Engelbrecht to approve the Civil Service Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	CIVIL SERVICE APPOINTMENTS
2021/22-306	A motion was made by Pat Baron and seconded by Rich Engelbrecht to approve the Adult & Continuing Education Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: ADULT & CONTINUING EDUCATION APPOINTMENTS
2021/22-307	A motion was made by Pat Baron and seconded by Rich Engelbrecht to approve the Miscellaneous Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: MISCELLANEOUS APPOINTMENTS
2021/22-308	A motion was made by Pat Baron and seconded by Rich Engelbrecht to approve the Consultants recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: CONSULTANTS
2021/22-309	A motion was made by Pat Baron and seconded by Rich Engelbrecht to approve the Performing Arts contracts recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: PERFORMING ARTS
2021/22-310	A motion was made by Pat Baron and seconded by Rich Engelbrecht to approve the Internships recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: INTERNSHIPS
2021/22-311	A motion was made by Pat Baron and seconded by Rich Engelbrecht to approve the Position Creation recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: POSITION CREATION
2021/22-312	Upon the recommendation of District Superintendent Budelmann, a motion was made by Sally Sherwood and seconded by Doug Gustin to grant tenure to Alodie Boysen in the tenure area of CTE Trade Subject: Criminal Justice effective December 3, 2021. The District Superintendent has advised the Board that Alodie Boysen holds appropriate certification for the tenure area, and has satisfied any applicable requirements related to annual professional performance review ratings. There were 8 ayes and 0 nays. The motion carried.	APPOINTMENT TO TENURE: ALODIE BOYSEN
2021/22-313	Upon the recommendation of District Superintendent Budelmann, a motion was made by Pat Baron and seconded by Sally Sherwood to grant tenure to Melissa West in the tenure area of Special Education Teacher, effective January 4, 2022. The District Superintendent has advised the Board that Melissa West holds appropriate certification for the tenure area, and has satisfied any applicable requirements related to annual professional	APPOINTMENT TO TENURE: MELISSA WEST

performance review ratings. There were 8 ayes and 0 nays. The motion carried.

- 2021/22-314 A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to approve Policy 2002 – MOBOCES Board Nominations and Elections. There were 8 ayes and 0 nays. The motion carried.

POLICY:
2002 – MOBOCES
BOARD NOMINATIONS
AND ELECTIONS

- 2021/22-315 A motion was made by Doug Gustin and seconded by Sally Sherwood to approve Policy 6044 – Substitute Employees. There were 8 ayes and 0 nays. The motion carried.

POLICY:
6044 – SUBSTITUTE
EMPLOYEES

- 2021/22-316 The Board moved to the Assistant Superintendent for Curriculum & Instruction Report. Dr. Williams spoke about the Early Childhood Education presentation and about the great SEL work that Colleen Wuest is doing in the region, in addition to her work with Community Schools. He talked about visiting the Pre-k classrooms and the brain science behind the work that goes on there. He congratulated the PROPEL and Adult & Continuing Education Programs for their receipt of Genesis Awards recently. Dr. Williams spoke to the Monetary Donation from the Woodmen of the World, the Tri-City Lacrosse Agreement, LEAD Evaluator of Teachers and Principals Recertification and LEAD Evaluator of Teachers Recertification.

ASSISTANT
SUPERINTENDENT FOR
CURRICULUM &
INSTRUCTION REPORT

- 2021/22-317 A motion was made by Doug Gustin and seconded by Sally Sherwood to accept the monetary donation from NY-NE Family Camp of Woodmen of the World. There were 8 ayes and 0 nays. The motion carried.

ACCEPT:
MONETARY DONATION
FROM NY-NE FAMILY
CAMP OF WOODMEN
OF THE WORLD

- 2021/22-318 A motion was made by Rich Engelbrecht and seconded by Sally Sherwood to approve the Tri-City Lacrosse Agreement. There were 8 ayes and 0 nays. The motion carried.

APPROVE:
TRI-CITY LACROSSE
AGREEMENT

- 2021/22-319 A motion was made by Doug Gustin and seconded by Pat Baron to approve the following resolution:

APPROVE:
RECERTIFICATION OF
LEAD EVALUATOR OF
TEACHERS &
PRINCIPALS

WHEREAS, the Board of Education has been provided evidence that the following administrator: (annual recertification for 2021-22)

James Weaver

has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Madison-Oneida BOCES Annual Professional Performance Review Plan for recertification as a Lead Evaluator of Teachers and Lead Evaluator of Principals, therefore;

BE IT RESOLVED, that, upon recommendation of the

District Superintendent of Schools,

James Weaver

be recertified as a Lead Evaluator of Teachers and Lead Evaluator of Principals.

There were 8 ayes and 0 nays. The motion carried.

- 2021/22-320 A motion was made by John Costello and seconded by Doug Gustin to approve the following resolution:

WHEREAS, the Board of Education has been provided evidence that the following administrators: (annual recertification for 2021-22)

Bernadette Chapman
Randy Raux

have completed training which meets the requirements of 8 NYCRR 30,2.9 and the Madison-Oneida BOCES Annual Professional Performance Review Plan for recertification as a Lead Evaluators of Teachers, therefore;

BE IT RESOLVED, that, upon recommendation of the District Superintendent of Schools,

Bernadette Chapman
Randy Raux

be recertified as Lead Evaluators of Teachers.

There were 8 ayes and 0 nays. The motion carried.

- 2021/22-321 The Board moved to the Deputy Superintendent for Finance & Operations Report. Mrs. Lisa Decker updated the Board regarding steps taken in the development of the 2022-23 budget and upcoming budget development sessions. She also spoke about a speed study taking place on Tilden Hill Road as well as the updated Student Activity Accounts and Advisors.

DEPUTY
SUPERINTENDENT FOR
FINANCE &
OPERATIONS REPORT

- 2021/22-322 A motion was made by Doug Gustin and seconded by Joe Monfiletto to approve the Updated Student Activity Accounts and Advisors. There were 8 ayes, 0 nays. The motion carried.

APPROVE:
UPDATED STUDENT
ACTIVITY ACCOUNTS
AND ADVISORS

- 2021/22-323 A motion was made by Rich Engelbrecht and seconded by John Costello to move to Executive Session at 5:51 PM for the purposes of discussing proposed, pending or current litigation and collective negotiations pursuant to Article 14 of the Civil Service Law. There were 8 ayes and 0 nays. The motion carried.

EXECUTIVE SESSION

The President returned to regular session at 6:25 PM.

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| 2021/22-324 | A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to ratify the Madison-Oneida BOCES' November 18, 2021 tentative agreement with the Teacher Aides' Association. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
TENTATIVE
AGREEMENT WITH
TEACHER AIDES'
ASSOCIATION |
| 2021/22-325 | A motion was made by Doug Gustin and seconded by John Costello to recognize the position of "Full Time Coordinator – Home Schooling" as part of the Instructional Professionals' Association. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
POSITION OF FULL TIME
COORDINATOR – HOME
SCHOOLING
RECOGNIZED AS PART
OF INSTRUCTIONAL
PROFESSIONALS'
ASSOCIATION |
| 2021/22-326 | The Board moved to the District Superintendent's Report. Mr. Budelmann updated the Board regarding District Superintendents and Board of Regents' meetings. He spoke about the focus on allowing for flexibility with regard to teacher certifications in order to help mitigate the shortage; the state aid proposal including increasing the cap on BOCES aid to schools; the recognition of the good work of ELMV and potentially modeling other programs after this leadership development program; and, prioritizing DEI. Mr. Budelmann also highlighted the Genesis Awards for PROPEL and Adult & Continuing Education and the Utica National School Safety Excellence Award. | DISTRICT
SUPERINTENDENT'S
REPORT |
| 2021/22-327 | The Board moved to Board Items. The Governor's Proclamation of School Board Appreciation Week was shared, as was the Board Expense Report. | BOARD ITEMS |
| 2021/22-328 | A motion was made by Michelle Jacobsen and seconded by John Costello to adjourn the meeting at 6:35 PM. There were 8 ayes and 0 nays. The motion carried. | ADJOURNMENT |

Respectfully Submitted,


Niki J. Maiura, Clerk of the Board